

COLUMBIA UNIVERSITY

IN THE CITY OF NEW YORK

ARNOLD A. SALTZMAN INSTITUTE OF WAR AND PEACE STUDIES
SCHOOL OF INTERNATIONAL AND PUBLIC AFFAIRS

Saltzman Institute Summer Internship Funding Application

SIWPS is pleased to begin offering funding for Columbia undergraduates completing summer internships that are unpaid or below minimum wage.

Up to 6 applicants will receive awards ranging from \$1,000-\$2,000.

Eligibility:

- Must be graduating in/after Fall 2022
- Must secure a qualifying internship by application deadline
- Internship must be unpaid or below minimum wage

Documents Required:

- **Resume**
- **Unofficial Transcript**
- **Internship Employment Verification Form**
- **Personal Statement:** 500-750 word statement about how the internship relates to your career goals and the internship's relevance to international security.
- **Financial Need Addendum (optional):** 500 words or less pertaining to factors that you would like the committee to consider regarding your financial situation and need for funding.

Application Process:

Submit your Personal Statement, Internship Employment Verification Form (which must be filled out by your prospective internship supervisor), Unofficial Transcript, Resume, and any other optional addendum via the application form. Make sure all required documents are saved and submitted as PDFs.

*The application deadline is **April 14th, 2022**.*

FAQs:

- **I received a conditional internship offer but my position requires security clearance so I won't receive the official offer before April 14th.**
Please note this in your personal statement. You will still be considered, but you will not receive your funding award until you have accepted an official offer.
- **I do not have a contact to send the employment verification form to.**
You are temporarily permitted to upload a screenshot of your internship offer. However if you are selected as an awardee, the internship employment verification form will be required before you can receive funding.
- **I don't know the details of my internship length or location yet.**
Fill out the application form to the best of your ability. Try to find as much information as you can, but it is understood that not all of this information is available yet. When these details do emerge, you are responsible for updating your application details by emailing Inbar Pe'er ip2265@columbia.edu.
- **I want to apply for funding but I don't have an internship yet.**
Applications are not rolling. It will not hurt your application chances to wait until April to submit. If April is still too early for your summer pursuits, please write Inbar Pe'er ip2265@columbia.edu and explain your circumstances.
- **Will it hurt my chances if I don't submit a financial need addendum?**
No. The addendum is optional. It is an opportunity for students to share additional information with the committee.